

IEEE Computer Society  
Student Chapter at UWM  
Chapter Meeting Minutes  
Monday, September 26, 2005

***In Attendance***

Dave Brixius (Vice President)  
Jeremy Streich (Treasurer)  
George Frick (Secretary)  
Justin ?

***Meeting Minutes***

1. Robotics
  - a. Available competitions
  - b. Possibility of hosting a competition
2. Meetings
  - a. At least one meeting or event every month
3. Debts
  - a. Pay Paul and get account in order
4. Wireless
  - a. Reset as part of cleanup
  - b. Document information
5. New Member Awareness
  - a. Room cleanup
  - b. Projects
  - c. Events
  - d. Update Displays
  - e. Wireless
  - f. Lockers
6. Jeremy Needs Keys
7. Storage Room Access
8. Cleaning
  - a. Measure room for reorganization
  - b. Three day cleaning event starting Thursday, September 29, 2005
  - c. Volunteer time and supplies
9. Printing Card
  - a. Org flyers
  - b. Must be resolved by Wednesday
10. Next Meeting
  - a. Date: Wednesday, October 12, 2005 at 6:30pm
  - b. Flyers should go up Wednesday, September 28, 2005
11. Officer Projects
  - a. Each officer helping the org
12. Soda Policy
  - a. A stricter soda policy needs to be instituted
13. Org Lockers
  - a. Lockers need to be properly labeled
  - b. Remove locks and clean any unused lockers
14. Inter-Org Service Provision (Dave Brixius and Paul)
  - i. Fully document provided services
  - ii. Where do we draw the line on assistance
  - iii. What are our obligations
15. Organization Paperwork
  - a. All paperwork updated and filed
  - b. Inventory, Roster and organization of all equipment
16. Meeting Adjourned